

10/24/16

Letter of Appeal – Request for Waiver

To Whom It May Concern:

Entity & BEN	St. Calvert Elemetarty School 49324
Contact Person	Keven Rinaman
Contact Information	
Mailing Address -	357 South Washington St, Tiffin OH 44883
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Funding Year	FY2016
Application Type & Application Number	Form 471 Application Number 161058288
FRN	1699135706
Appeal Reason	Due to circumstances out of my control, I was in the hospital with my firstborn son for a very extended period of time. He was born 8 weeks premature. Due to this, I had a difficult time finding a training session and was unable to learn the new system properly to file inside the window.
Proceeding No.	02-6

Appeal Explanation:

Please accept my most sincere apology. I have had such a difficult time learning this new system as I was in the hospital with my son after he was born at 32 weeks gestation. I was unable to attend a training session to learn how to use EPC.

Also, I sent in a previous request in June 2016 but did not hear back regarding the status of my appeal.

Sincerely,